

Sound Desk

Main Studio Exercise 1 - do a voice test on Mic 1,2 3 and 4

1. Participant sits in the desk op chair and adjust it to the correct height.
2. Puts on headphones and changes the volume.
3. Pushes up first fader and does a mic test – vu meter between 5 and 7.
4. Explain and test the mic gain button.
5. Do a test with mics 2, 3 and 4.

Main Studio Exercise 2 – use CD deck and mic faders

1. Repeat Exercise 1.
2. Play 5 seconds of a CD. Fade out.
3. Introduce themselves.
4. Ask participants to introduce themselves.
5. Ask each person a question for example

who will win the x factor / league etc

what is your favorite TV programme / music are you into at the moment?

where would you like to go on holidays?

when do you think we will have a female taoiseach?

why did you decide to go on this course?

6. Thank guests.
7. Fade in 5 secs music.
8. Save to Folder.

Main Studio Exercise 3 – use winamp, mic faders and cd player

1. Repeat Exercise 1.
2. Line up and play the News, Ad Carts, Town Talk Sponsor Sting and Town Talk Theme Tune in winamp.
3. Script:

'Good Morning, I'm _____ and on today's show we will be going live to the Táin Festival which is taking place in the Market Square and we have music from Michael Bublé, but first let me introduce to our panel today:

Introduce guests and the community group they represent.

4. Go to first song of the morning (play from CD deck).
5. Line up Newspapers sting and introduce one story.
6. Play the next ad cart from pc.
7. Save to folder

Main Studio Exercise 4 – make a phone call

1. Call the number.
2. Press the ring button on the Telephone Hybrid.
3. Replace the handset.
4. Cue on the sound desk green fader to speak off air
5. Push up the green fader to talk live.
6. Press ring button to end the call.

dundalkfm100

ON THE AIR



Sound Desk Training

The **Sound Desk** or mixer is in many instances operated by the DJ or presenter. The person operating the sound desk must always wear **Headphones** to monitor the sound from each mic and make sure that nothing other than the mic/CD/pc is playing. The desk operator ensures that a music track is not playing while a conversation takes place.



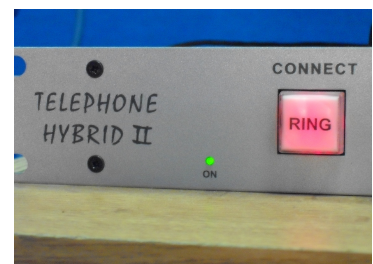
Mic Faders: the faders are pushed swiftly up to the top and back again.

CD's: there are two decks and you can open the CD player by pushing either of the white buttons. It is vital to cue the next song so that you know it will work correctly (not skipping) and that you can start a track early if it has a low intro. Always, always, always have the next song ready in the second CD player.



Mini Disc: used mainly for mass playback on Sunday mornings.

Telephone Hybrid: call the number, press the ring button, replace the handset, cue on the sound desk green fader to speak off air, push up the green fader to talk live. Press ring button to end the call.



Running Order: the station needs these to check for our Irish music quota and to archive interviews.

Clock: programmes finish at the top of the hour. Backtracking means the last song ends exactly at the top of the hour.

Mics: if the vu meters are not registering between 5 and 7, ask the guest to come closer to the mic and/or use the red gain buttons above the fader to increase the volume.

News and Ad Carts: a 2 minute news bulletin is broadcast on the hour, followed by a 3 minute ad break. A second ad break is played at the half hour mark.

